

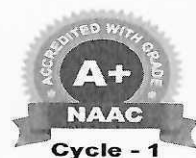
**LIBRARY PARTICULARS &  
LIBRARY ADVISORY COMMITTEE  
(LPLAC)**

**8<sup>th</sup> June 2016**



# NARASARAOPETA INSTITUTE OF PHARMACEUTICAL SCIENCES

Approved by the AICTE, PCI, New Delhi & Affiliated to JNTUK, Kakinada  
Accredited by NAAC A+ (Cycle-1) & An ISO 9001:2015 Certified Institution



Office of the Principal,  
Date: 21-12-2024.

## CIRCULAR

It is hereby informed to the members of Library Particulars and Library Advisory Committee (LPLAC) that there will be a meeting on 23-12-2024 at 3:00 PM to discuss about the activities to be carried out for the development of library. Hence, all the members are requested the meeting without fail.

S. No	Name of the Staff Member	Designation	Designation in the Committee	Signature
1	Dr. J. N. Suresh Kumar	Principal	Chairperson	
2	Dr. Sk. Mulla Mobin	Asst. Professor	Convener	
3	Mr. K. Nagaraju	Asst. Librarian	Member	
4	Mrs. M. Ramya Teja	Assoc.Professor	Member	
5	Mr. M. Ramakrishna	Assoc.Professor	Member	
6	Ms.M.Likhitha	Student	Member	
7	Ms.B.Jasmin	Student	Member	
8	Mr. D. Mohan	Student	Member	

### Copy to:

Chairperson LPLAC

Members LPLAC

  
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akonda Road, YELLAMANDA (PO)  
NARASARAOPET - 522 601  
Guntur (Dt.) A.P.



Date: 23-12-2024

## Library Particulars and Library Advisory Committee (LPLAC)

### Minutes of Meeting

Minutes of meeting of Library Particulars and Library Advisory Committee (LPLAC) was held on 23-12-2024 at 3:00 P.M.

#### Agenda:

- To discuss about the purchase of books, journals etc.
- To discuss about the usage of digital library.
- To discuss about any other developmental activities that are to be carried out in the library.

#### Resolution:

- New journals, text books and other library requirements were purchased.
- New systems were provided for usage in the digital library as a part of developmental activity.

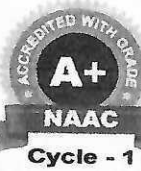
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4	Mrs. M. Ramya Teja	Assoc.Professor	Member	
5	Mr. M. Ramakrishna	Assoc.Professor	Member	
6	Ms.M.Likhitha	Student	Member	
7	Ms.B.Jasmin	Student	Member	
8	Mr. D. Mohan	Student	Member	

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NIPS/LPLAC/2024/01

Office of the Principal,

Date: 03-05-2024.

## CIRCULAR

### INTERNAL AUDIT OF LIBRARY- NIPS

It is hereby informed that the following staff of NIPS are appointed as members of the **Internal Audit Committee** to conduct the library audit for the academic year 2023-24 from **01-05-2024 to 08-05-2024**. The panel members should verify the library books, journals and other library properties and their report to be submitted at the principal's office on or before **10-05-2024**.

#### **Please Focus on:**

1. Availability / Presence of all books as per ledger.
2. Condition or fitness of the books.
3. Subscription and availability of journals.
4. Functioning of e-Library/systems.
5. Conditions and sufficiency of furniture.
6. Any other findings and recommendations. *(Issue of Books to students & staff, student feedback)*

#### **Library internal auditing members:**

1. Mr. Ch. Ajay Kumar, Associate Professor, Coordinator.
2. Mrs. V. Swathi, Associate Professor, Member.
3. Mr. G. Lakshmana, Associate Professor, Member.
4. Dr. Sk. Mulla Mobin, Assistant Professor, Member, Library committee.


The above work to be completed in time under mutual consensus and with common opinions. Internal Audit report is to be duly signed by all the members and also the Librarian before submission.

#### **Copy to**

Secretary / Correspondent

Convener Library Advisory Committee

HOD's of all departments

  
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Office of the Principal,  
Dt: 21-11-2023.

## Office Order


**Sub:** Reconstitution of Library Particulars and Library Advisory Committee (LPLAC)-Reg.

The Library Particulars and Library Advisory Committee is reconstituted with the following members to look into the matters relating to library such as procurement of new titles, volumes, learning resources such as e-books, e-journals, databases and help the student to update their knowledge to make sure library resources are properly utilized.

### Functions

- To formulate policies and procedures for efficient use of Library resources.
- To create the ambience for the learners to maximize the learning by accessing various learning resources.
- To provide and update the resources required to carry out research.
- To maintain a separate Digital Library section with good number of computer systems and digital volumes/Journals useful for the readers.
- To provide uninterrupted access to physical and online information to satisfy the requirements of the learners.
- To ensure optimal use of library collection by students & staff.

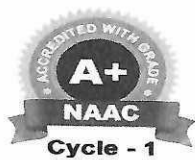
S. No	Name of the StaffMember	Designation	Designation in the Committee
1	Dr. J. N. Suresh Kumar	Principal	Chairperson
2	Dr.Sk.Mulla Mobin	Asst. Professor	Convener
3	Mr.K.Nagaraju	Asst. Librarian	Member
4	Mrs.M.Ramya teja	Assoc.Professor	Member
5	Mr.M.Ramakrishna	Assoc.Professor	Member
6	Ms.M.Likhitha	Student	Member
7	Ms.B.Jasmin	Student	Member
8	Mr.D.Mohan	Student	Member

  
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Office of the Principal,  
Date: 21-11-2023.

## CIRCULAR

It is hereby informed to the members of Library Particulars and Library Advisory Committee (LPLAC) that there will be a meeting on 22-11-2023 to discuss about the activities to be carried out for the development of library. Hence, all the members are requested the meeting without fail.

S. No	Name of the Staff Member	Designation	Designation in the Committee	Signature
1	Dr. J. N. Suresh Kumar	Principal	Chairperson	
2	Dr. Sk. Mulla Mobin	Asst. Professor	Convener	
3	Mr. K. Nagaraju	Librarian	Member	
4	Mrs. M. Ramya Teja	Assoc. Professor	Member	
5	Mr. M. Ramakrishna	Assoc. Professor	Member	
6	Ms. M. Likhitha	Student	Member	
7	Ms. B. Jasmin	Student	Member	
8	Mr. D. Mohan	Student	Member	

### Copy to:

Chairperson LPLAC

Members LPLAC

**PRINCIPAL**  
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NARASARAOPET - 522 601  
Guntur (Dt.), A.P.



Date: 23-11-2023

## Library Particulars and Library Advisory Committee (LPLAC)

### Minutes of Meeting

Minutes of meeting of Library Particulars and Library Advisory Committee (LPLAC) was held on 22-11-2023 at 4:00 P.M.

#### Agenda:

- To choose the convener for LPLAC.
- To update the members in the committee.
- To update the existing systems in the digital library.
- Purchase of books and journals in the library.

#### Resolution:

- Convener for LPLAC was selected by the Chairperson.
- Members in the committee were updated.
- New journals, text books and other library requirements were purchased.

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# **NARASARAOPETA INSTITUTE OF PHARMACEUTICAL SCIENCES**

**Date: 03.01.2022**

## **CIRCULAR**

Library committee meeting will be held on 05.01.2022. All the Library committee members are informed to attend the meeting at 3:30 pm in library discuss the following points.

### **Agenda:**

1. To discuss about new volumes add-ons
2. To improve library seating
3. Increase the utilization of E resources
4. Demo for new NDLI club members
5. Replacement of CPUs
6. Any other item with the permission of the chair

S. No	Name of the Staff Member	Designation	Position	Signature
1	Dr. J. N. Suresh Kumar	Principal	Chairperson	
2	Mr. M. Sairam	Librarian	Convener	
3	Mr. SK. Abdul Saleem	Assoc. Professor	Member	
4	Mrs M Ramya teja	Assoc. Professor	Member	
5	Mr. M. Ramakrishna	Assoc. Professor	Member	
6	Mr. K. S. Bharath Kumar	Asst. Professor	Member	
7	Ms. K Sri Priya	Student	Student Member	
8	Mr. K Akhil	Student	Student Member	
9	Ms. Y Vyshnavi	Student	Student Member	

M. Sairam  
Convener  
Library Committee

Principal  
PRINCIPAL  
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Guntur (DL), A.P





# **NARASARAOPETA INSTITUTE OF PHARMACEUTICAL SCIENCES**

Date: 03.01.2022

## **Minutes of the meeting of the Library Committee held on 05.01.2022**

Library committee meeting will be held on 05.01.2022. All the Library committee members are informed to attend the meeting at 3:30 pm in library discuss the following points.

### **Agenda:**

1. To discuss about new volumes add-ons
2. To improve library seating
3. Increase the utilization of E resources
4. Demo for new NDLI club members
5. Replacement of CPUs
6. Any other item with the permission of the chair

### **RESOLUTIONS:**

1. New PV publication books are verified for bachelors course
2. Seating arrangements are altered for students comfort
3. Awareness program on e-resources conducted
4. Short discussion given on NDLI by Mr. SK Saleem
5. New desktops are arranged in library

S. No	Name of the Staff Member	Designation	Position	Signature
1	Dr. J. N. Suresh Kumar	Principal	Chairperson	
2	Mr. M. Sairam	Librarian	Convener	
3	Mr. SK. Abdul Saleem	Assoc. Professor	Member	
4	Mrs M Ramya teja	Assoc. Professor	Member	
5	Mr. M. Ramakrishna	Assoc. Professor	Member	
6	Mr. K. S. Bharath Kumar	Asst. Professor	Member	
7	Ms. K Sri Priya	Student	Student Member	
8	Mr. K Akhil	Student	Student Member	
9	Ms. Y Vyshnavi	Student	Student Member	

Convener

Library Committee

Principal  
PRINCIPAL

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Guntur (Dt.), A.P



# **NARASARAOPETA INSTITUTE OF PHARMACEUTICAL SCIENCES**

**Date: 01.07.2021**

## **CIRCULAR**

Library committee meeting will be held on 02.07.2021. All the Library committee members are informed to attend the meeting at 3:30 pm in Principal's office to discuss the following points.

### **Agenda:**

1. To discuss about development of digital library sources
2. To increase the general volumes
3. Library and students relationship enhancement
4. Utilization of NDLI club
5. Replacement of digested volumes
6. Any other item with the permission of the chair

S. No	Name of the Staff Member	Designation	Position	Signature
1	Dr. J. N. Suresh Kumar	Principal	Chairperson	
2	Mr. M. Sairam	Librarian	Convener	
3	Mr. SK. Abdul Saleem	Assoc. Professor	Member	
4	Mr. SD Gouse Firoz	Asst. Professor	Member	
5	Mr. M. Ramakrishna	Assoc. Professor	Member	
6	Mr. K. S. Bharath Kumar	Asst. Professor	Member	
7	Ms. M. Bhavani	Student	Student Member	
8	Mr. N. Manikanta Kumar	Student	Student Member	
9	Ms. G Sucharitha	Student	Student Member	

Convener  
Library Committee

Principal  
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Guntur (Dt.), A.P





# **NARASARAOPETA INSTITUTE OF PHARMACEUTICAL SCIENCES**

Date: 02.07.2021

## **Minutes of the meeting of the Library Committee held on 02.07.2021**

### **Agenda:**

1. To discuss about development of digital library sources
2. To increase the general volumes
3. Library and students relationship enhancement
4. Utilization of NDLI club
5. Replacement of digested volumes

### **RESOLUTIONS:**

1. It is discussed and suggested to increase the number of computers in digital library section
2. Along with academic books general studies also loaded in Library
3. Introduced different new volumes to students.
4. A short lecture conducted in library regarding NDLI utilisation.
5. Committee decided to apply for NDLI club through online portal

S. No	Name of the Staff Member	Designation	Position	Signature
1	Dr. J. N. Suresh Kumar	Principal	Chairperson	
2	Mr. M Sairam	Librarian	Convener	
3	Mr. SK. Abdul Saleem	Assoc. Professor	Member	
4	Mr. SD Gouse Firoz	Asst. Professor	Member	
5	Mr. M. Ramakrishna	Assoc. Professor	Member	
6	Mr. K. S. Bharath Kumar	Asst. Professor	Member	
7	Ms. M. Bhavani	Student	Student Member	
8	Mr. N. Manikanta Kumar	Student	Student Member	
9	Ms. G Sucharitha	Student	Student Member	

Convener

Library Committee

Principal

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Guntur (Dt.), A.P





# **NARASARAOPETA INSTITUTE OF PHARMACEUTICAL SCIENCES**

Date: 05.01.2021

## **CIRCULAR**

Library committee meeting will be held on 06.01.2021. All the Library committee members are informed to attend the meeting at 3:30 pm in Principal's office to discuss the following points.

### **Agenda:**

1. To discuss about e-Journals and print Journals subscription.
2. Modernization of Library functions
3. Improvement of library services to students.
4. To Discuss of NDLI club
5. Procurement text books and reference books
6. Any other item with the permission of the chair

S.No	Name of the Faculty	Designation	Position	Signature
1	Dr. J .N. Suresh Kumar	Principal	Chairman	
2	Mr.M Sairam	Librarian	Convener	
3	K Hariprasath	Assoc.Professor	Member	
4	M Rama Krishna	Assoc.Professor	Member	
5	P Lazaru	Assoc.Professor	Member	
6	Sd Gouse Firoz	Asst. Professor	Member	
7	Dr. S Bhavya Sai	Asst. Professor	Member	
8	SK Nujahath	III B Pharm	Student Member	
9	SK Juhikouser	III Pharm D	Student Member	

M. Sairam  
Convener  
Library Committee

Principal  
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Guntur (Dt.), A.P



# **NARASARAOPETA INSTITUTE OF PHARMACEUTICAL SCIENCES**

Date: 06.01.2021

## **Minutes of the meeting of the Library Committee held on 06.01.2021**

### **AGENDA:**

1. To discuss about e-Journals and print Journals subscription
2. Modernization of Library functions
3. Improvement of library services to students.
4. To Discuss of NDLI club
5. Availability and requirement of books for M.Pharmacy students.
6. Any other item with the permission of the chair

### **RESOLUTIONS:**

1. It is discussed and suggested to review the e- journal & Print Journal subscriptions for the upcoming academic year.2021-2022
2. Koha software to be installed for smooth function of Library
3. Web OPAC is provided through KOHA software.
4. Proposed and reviewed the availability of Department wise books
5. Committee decided to apply for NDLI club through online portal

S.No	Name of the Faculty	Designation	Position	Signature
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7	Dr. S Bhavya Sai	Asst. Professor	Member	
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Convener  
Library Committee

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# NARASARAOPETA INSTITUTE OF PHARMACEUTICAL SCIENCES

Date: 12.10.2020

## CIRCULAR

Library committee meeting will be held on 13-10-2020. All the Library committee members are informed to attend the meeting at 3:30 pm in Library to discuss the following points.

### AGENDA:

1. Registration of Students for NDLI
2. Books issues and Returns
3. Book borrowing period
4. Procurement of new titles and volumes
5. Library Budget for 2020-21

S.No	Name of the Faculty	Designation	Position	Signature
1	Dr. J .N. Suresh Kumar	Principal	Chairman	
2	Mr.M Sairam	Librarian	Convener	
3	K Hariprasath	Assoc.Professor	Member	
4	M Rama Krishna	Assoc.Professor	Member	
5	Sk Abdul Saleem	Asst. Professor	Member	
6	Sd Gouse Firoz	Asst. Professor	Member	
7	Dr. S Bhavya Sai	Asst. Professor	Member	
8	T Nagaraju	IV B Pharm	Student Member	
9	M Sandhya bhavani	IV Pharm D	Student Member	

Convener  
Library Committee

Principal  
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Guntur (Dt.), A.P





# **NARASARAOPETA INSTITUTE OF PHARMACEUTICAL SCIENCES**

Date: 13.10.2020

## **CIRCULAR**

Library committee meeting will be held on 13-10-2020. All the Library committee members are informed to attend the meeting at 3:30 pm in Library to discuss the following points.

### **AGENDA:**

1. Registration of Students for NDLI
2. Books issues and Returns
3. Book borrowing period
4. Procurement of new titles and volumes
5. Library Budget for 2020-21

### **RESOLUTIONS:**

1. It is decided that to be a member of National Digital Library of India the chairman asked the Librarian to take the necessary steps for registration
2. Due to the perusing pandemic class work is conducted through on-line Hence the book issues & returns has come down
3. Due to corona pandemic situation all staff and students are given exemption from borrowing period of books
4. It is decided to place order for procurement of Text books.
5. Discussed as about Library budget for 2020-21

S.No	Name of the Faculty	Designation	Position	Signature
1	Dr. J. N. Suresh Kumar	Principal	Chairman	
2	Mr. M. Sairam	Librarian	Convener	
3	K. Hariprasath	Assoc. Professor	Member	
4	M. Rama Krishna	Assoc. Professor	Member	
5	Sk. Abdul Saleem	Asst. Professor	Member	
6	Sd. Gouse Firoz	Asst. Professor	Member	
7	Dr. S. Bhavya Sai	Asst. Professor	Member	
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9	M. Sandhya bhavani	IV Pharm D	Student Member	

Convener  
Library Committee

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# NARASARAOPETA INSTITUTE OF PHARMACEUTICAL SCIENCES

Date: 3.01.2019

## CIRCULAR

Library committee meeting will be held on 04.01.2019. All the Library committee members are informed to attend the meeting at 3:00 pm in Library to discuss the following points.

### Agenda:

1. Library circulars
2. Recovery procedure of lost books
3. Suggestions/complaint box in library
4. Improvement of reading habit in students and faculty.

S.No	Name of the Faculty	Designation	Position	Signature
1	Dr. J .N. Suresh Kumar	Principal	Chairman	
2	Mr.M Sairam	Librarian	Convener	M. Sairam
3	Mrs .T. Swaroopa Rani	Assoc.Professor	Member	
4	M Rama Krishna	Assoc.Professor	Member	
5	K Hariprasath	Assoc.Professor	Member	
6	Sd Gouse Firoz	Asst. Professor	Member	
7	Sk Abdul Saleem	Asst. Professor	Member	
8	B Mounika	III Pharm D	Student Member	
9	I Srikanth	IV B Pharm	Student Member	

Convener  
Library Committee

Principal  
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# **NARASARAOPETA INSTITUTE OF PHARMACEUTICAL SCIENCES**

Date: 04.01.2019

## **Minutes of the meeting of the Library Committee held on 04.01.2019**

### **Agenda:**

1. Library Circulars
2. Recovery procedure of lost books
3. Suggestions/complaint box in library
4. Improvement of reading habit in students and faculty

### **Resolutions:**

1. It is decided to display all the notices and circulars sent by Library on all department notice board
2. Discussed on procedure for recovery of lost books from students and staff.
3. It is decided to provide a Suggestions/complaint box in the library.
4. Committee suggested librarian to conduct an awareness program to improve the studying habit in students also it is suggested to inculcate the habit of reading English Newspaper to all the students.

S.No	Name of the Faculty	Designation	Position	Signature
1	Dr. J .N. Suresh Kumar	Principal	Chairman	
2	Mr.M Sairam	Librarian	Convener	
3	Mrs .T. Swaroopa Rani	Assoc.Professor	Member	
4	M Rama Krishna	Assoc.Professor	Member	
5	K Hariprasath	Assoc.Professor	Member	
6	Sd Gouse Firoz	Asst. Professor	Member	
7	Sk Abdul Saleem	Asst. Professor	Member	
8	B Mounika	III Pharm D	Student Member	
9	I Srikanth	IV B Pharm	Student Member	

Convener

Library Committee

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Guntur (Dt.), A.P





# NARASARAOPETA INSTITUTE OF PHARMACEUTICAL SCIENCES

Date: 09-07-2018

## CIRCULAR

Library committee meeting will be held on 10.07.2018. All the Library committee members are informed to attend the meeting at 3:30 pm in Library to discuss the following points.

### Agenda:

1. Procurement of New Titles and Volumes
2. Procurement of Learning Resources such as e-Journals, e-Learning Material etc.
3. Library timings to students.
4. Library issue books increase to 4<sup>th</sup> year students.

S.No	Name of the Faculty	Designation	Position	Signature
1	Dr. J .N. Suresh Kumar	Principal	Chairman	
2	Mr.M Sairam	Librarian	Convener	
3	Dr. Ch. K. B. Kumar	Assoc.Professor	Member	
4	Mr. K. Mallikharjuna	Assoc.Professor	Member	
5	Mr. M. V. Anjaneyulu	Asst. Professor	Member	
6	Mrs .T. Swaroopa Rani	Assoc.Professor	Member	
7	Mr. Syed Gouse Firoz	Asst. Professor	Member	
8	A V Ramakoteswer rao	IV Pharma D	Student Member	
9	Avula Leela	IV B Pharm	Student Member	

Convener  
Library Committee

Principal  
PRINCIPAL  
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Kotappakonda Road, YELLAMANDA (PO.  
NARASARAOPET - 522 801  
Guntur (Dt.), A.P



# NARASARAOPETA INSTITUTE OF PHARMACEUTICAL SCIENCES

Date: 10.07.2018

## Minutes of the meeting of the Library Committee held on 10.07.2018

### Agenda:

1. Procurement of new titles and volumes
2. Procurement of learning resources such as e-journals, e-learning material etc.
3. Library times to students and faculty.
4. Library issue books increase to 4<sup>th</sup> year students.

### Resolutions:

1. Discussed and reviewed on requirement of new title and volumes.
2. Discussed and reviewed on e-learning resources in the digital library.
3. It is decided, not to allow the students to library during class hours.
4. Discussed to issue extra two books to 4<sup>th</sup> year students

S.No	Name of the Faculty	Designation	Position	Signature
1	Dr. J .N. Suresh Kumar	Principal	Chairman	
2	Mr.M Sairam	Librarian	Convener	M.Sairam
3	Dr. Ch. K. B. Kumar	Assoc.Professor	Member	Bb
4	Mr. K. Mallikharjuna	Assoc.Professor	Member	Hall
5	Mr. M. V. Anjaneyulu	Asst. Professor	Member	M.V.
6	Mrs .T. Swaroopa Rani	Assoc.Professor	Member	GR
7	Mr. Syed Gouse Firoz	Asst. Professor	Member	Gf
8	A V Ramakoteswer rao	IV Pharma D	Student Member	AM
9	Avula Leela	IV B Pharm	Student Member	Leela.

M. Sairam  
Convener

Library Committee

Principal  
PRINCIPAL  
NARASARAOPETA INSTITUTE OF  
PHARMACEUTICAL SCIENCES  
Kotappakonda Road, YELLAMANDA (PO).  
NARASARAOPET - 522 801  
Guntur (Dt.), A.P



# NARASARAOPETA INSTITUTE OF PHARMACEUTICAL SCIENCES

Date: 03.01.2017

## CIRCULAR

Library committee meeting will be held on 4-1-2017 All the Library committee members are informed to attend the meeting at 3:30 pm in Library to discuss the following points.

### Agenda:

1. Preparation of budget for 2017-2018
2. Discussion for renewal of journals for next academic year
3. Reference service
4. Discussion on Loss of books by students

S.No	Name of the Faculty	Designation	Position	Signature
1	Dr. J .N. Suresh kumar	Principal	Chairman	
2	Mr.M Sairam	Librarian	Convener	M. Sairam
3	Dr. Ch. K. B. Kumar	Assoc.Professor	Member	
4	Mr. K. Mallikharjuna	Assoc.Professor	Member	
5	Mr. M. V. Anjaneyulu	Asst. Professor	Member	
6	Mrs .T. Swaroopa Rani	Assoc.Professor	Member	
7	Mr. B Sathya Prasad	Assoc.Professor	Member	
8	P. Hari Krishna	II B Pharmacy	Student Member	
9	A Swtha Prthima	III Pharm D	Student Member	

M. Sairam  
Convener

Library Committee

Principal  
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# **NARASARAOPETA INSTITUTE OF PHARMACEUTICAL SCIENCES**

Date: 04-01-2017

## **Minutes of the meeting of the Library Committee held on 4-1-2017**

### **Agenda:**

1. Preparation of budget for 2017-2018
2. Discussion for renewal of journals for next academic year
3. Reference service
4. Discussion on Loss of books by students

### **Resolutions:**

1. The committee has decided to prepare the budget for 2017-2018
2. Committee is decided to procure/renewal of Journals after considering the department wise requirements. Principal has agreed to subscribe/ renewal of journals.
3. Students are requested to issue the reference book for holidays. Students are allowed only over night for the reference book.
4. It is resolved on Loss of books by collecting double cost of the book from the students

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1	Dr. J .N. Suresh Kumar	Principal	Chairman	
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3	Dr. Ch. K. B. Kumar	Assoc.Professor	Member	
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5	Mr. M. V. Anjaneyulu	Asst. Professor	Member	
6	Mrs .T. Swaroopa Rani	Assoc.Professor	Member	
7	Mr. B Sathya Prasad	Assoc.Professor	Member	
8	P. Hari Krishna	II B Pharmacy	Student Member	
9	A Swtha Prthima	III Pharm D	Student Member	

Convener

Library Committee

Chairman  
PRINCIPAL  
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# NARASARAOPETA INSTITUTE OF PHARMACEUTICAL SCIENCES

Date: 23.06.2016

## CIRCULAR

Library committee meeting will be held on 24-06-2016 All the Library committee members are informed to attend the meeting at 3:30 pm in Library to discuss the following points.

### Agenda:

1. Procurement of new titles
2. Adding of new volumes
3. Procurement of learning resources such as E-journals
4. Any other points with the permission of the chair

S. No	Name of the Faculty	Designation	Position	Signature
1	Dr. J .N. Suresh kumar	Principal	Chairman	
2	Mr.M Sairam	Librarian	Convener	M.Sairam
3	Dr. Ch. K. Brahma Kumar	Assoc.Professor	Member	
4	Mr. K. Mallikharjuna	Assoc.Professor	Member	
5	Mr. M. V. Anjaneyulu	Asst. Professor	Member	
6	Mrs .T. Swaroopa Rani	Asst. Professor	Member	
7	Mr. K. Naga Prasanth	Asst. Professor	Member	
8	A Rajeswari	II B Pharmacy	Student Member	
9	Ch Vineetha	III Pharm-D	Student Member	

Convener  
Library Committee

Principal  
PRINCIPAL  
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# NARASARAOPETA INSTITUTE OF PHARMACEUTICAL SCIENCES

Date: 24-06-2016

## Minutes of the meeting of the Library Committee held on 25-06-2016

### Agenda:

1. Procurement of new titles
2. Adding of new volumes
3. Procurement of learning resources such as E-journals
4. Any other points with the permission of the chair

### Resolutions:

1. It is resolved to place order Titles as per the requisition received from Faculty and students of different department
2. It is resolved to place order for procurement of 700 volumes as per the suggestion received from various department and required to increase the no of books to be issued to the students
3. It is resolved to procure the following e-journals required for the year 2016-17 as per the norms of PCI.
4. It is resolved to procure revised update study material required for different competitive exams like GPAT, GRE, and TOPEL etc.

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1	Dr. J .N. Suresh kumar	Principal	Chairman	
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5	Mr. M. V. Anjaneyulu	Asst. Professor	Member	
6	Mrs .T. Swaroopa Rani	Asst. Professor	Member	
7	Mr. K. Naga Prasanth	Asst. Professor	Member	
8	A Rajeswari	II B Pharmacy	Student Member	
9	Ch Vincetha	III Pharm-D	Student Member	

Convener  
Library Committee

Chairman  
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