

**INTERNAL COMPLAINTS  
COMMITTEE (ICC)**

**14<sup>th</sup> MAY 2019**



# NARASARAOPETA

## INSTITUTE OF PHARMACEUTICAL SCIENCES

(AUTONOMOUS)



Kotappakonda Road, Yellamanda (P.O), NARASARAOPET - 522 601, Palnadu Dist., A.P (St.)

(Sponsored by Gayatri Educational Development Society), Narasaraopet.

Approved by PCI, New Delhi, Permanently Affiliated to JNTUK, Kakinada, Code : CD & World Institutional Ranking: Gold Band

Accredited by NAAC A<sup>+</sup> Grade (Cycle-1) & ISO 9001 : 2015 Certified Institution.

NIPS/ICC/2024/01

Date: 07.11.2024

### CIRCULAR

This is to inform to all the members of Internal Complaint Committee (ICC) that there will be a meeting in Principal Chamber on 09.11.2024 at 3.30 PM to discuss the following agenda.

#### AGENDA:

1. To suggest women protection and empowerment committee to organize activities regarding gender sensitization.
2. To inform the students about ICC and the Act 2013(The sexual Harassment of Women at work place: Prevention, prohibition and redressal)
3. Any other topics with the permission of convener


All members of ICC

Copy to Chairman, for information

Copy to concerned Members

Copy to Personal file

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Principal  
PRINCIPAL  
NARASARAOPETA INSTITUTE OF  
PHARMACEUTICAL SCIENCES  
Kotappakonda Road, YELLAMANDA (P.O),  
NARASARAOPET - 522 601  
Guntur (Dt.), A.P.

Date: 11.11.2024




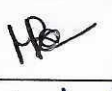

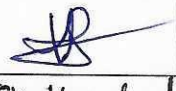
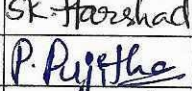
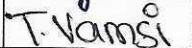

## MINUTES OF INTERNAL COMPLAINT COMMITTEE

Date of Meeting	09.11.2024	Duration	03.30PM - 4.30 PM
Venue	Principal Chamber		

### MEETING AGENDA

1. To suggest women protection and empowerment committee to organize activities regarding gender sensitization.
2. To inform the students about ICC and the Act 2013(The sexual Harassment of Women at work place: Prevention, prohibition and redressal)
3. Any other topics with the permission of convener

At the outset, Convener welcomed all the members of committee. Following members are present in the meeting.

S. No	Name of the Staff Member	Designation	Department	Designation in the Committee	Signature
1	Dr. J. N. Suresh Kumar	Principal	Pharmaceutics	Chairperson	
2	Dr P.SK.Suhil Azmi	Asst. Professor	Pharmacy practice	Convener	
3	Dr. N. Mallikharjuna Rao	Professor	Pharmaceutical Analysis	Member	
4	Mrs. M. Ramya Teja	Assoc. Professor	Pharmaceutics	Member	
5	Mr. V. Dileep Kumar	Asst. Professor	Pharmaceutical Analysis	Member	
6	Mrs.M. Kasthuri	Assoc. Professor	Pharmaceutical Chemistry	Member	
7	Mr. SK. Harshad	Student	IV B. Pharm	Student Member	
8	Ms. P. Poojitha	Student	VI Pharm. D	Student Member	
9	Mr. T. Vamsi	Student	V Pharm. D	Student Member	

  
Convener

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akonda Road, YELLAMANDA (PO)  
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NIPS/ICC/2024/01

Office of the Principal,

Date: 05-11-2024

### RE CONSTITUTION OF INTERNAL COMPLAINT COMMITTEE

The Undersigned is pleased to reconstitute the Internal complaint committee with the following members for the academic year 2024-2025 to provide for the effective enforcement of the basic human rights of gender equality and guarantee against sexual harassment and abuse and to provide conducive atmosphere in the campus to all the staff members, employees, students of NIPS.

It was now reconstituted and replaced the convener Mr. Ch.Ajay Kumar with Dr. P.SK.Suhil Azmi by the chairperson of the committee.

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5	Mr. V. Dileep Kumar	Asst. Professor	Pharmaceutical Analysis	Member	
6	Mrs.M. Kasthuri	Assoc. Professor	Pharmaceutical Chemistry	Member	
7	Mr. SK. Harshad	Student	IV B. Pharm	Student Member	
8	Ms. P. Poojitha	Student	VI Pharm. D	Student Member	
9	Mr. T. Vamsi	Student	V Pharm. D	Student Member	

Convener

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Guntur (Dt.), A.P.

**INTERNAL COMPLAINT COMMITTEE FUNCTIONS**

- Internal Complaints Committee will examine all matters relating to women in the workplace and will make suggestions and proposals to the institute administration regarding such matters.
- The committee will arrange programs on Women's Day and at other times, as is deemed necessary. The Committee will report to the Principal.
- The committee will follow relevant Acts, Rules of Government of India and Court Orders etc as applicable from time to time.
- To create awareness for the prevention of sexual harassment by promoting gender amity among staff, students and other employees.

The committee is requested to function and its deliberations/business as per the provisions contained in the above referred Act and any other rules/amendments to the act notified from time to time.

  
**Convener**

  
**Principal**  
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Akonda Road, YELLAMANDA (PO),  
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A.Y: 2023-24

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NARASARAOPET - 522 601  
Guntur (Dt.) A.P.

**NARASARAOPETA INSTITUTE OF PHARMACEUTICAL  
SCIENCES:: NARASARAOPET**

**Date: 08.11.2023**

**CIRCULAR**


This is to inform to all the members of Internal complaint committee that there will be a meeting in Principal Chamber on 10.11.2023 at 3.30 PM to discuss the following agenda.

**AGENDA:**

1. To suggest women protection and empowerment committee to organize activities regarding gender sensitization.
2. To inform the students about ICC and the Act 2013(The sexual Harassment of Women at work place: Prevention, prohibition and redressal)
3. Any other topics with the permission of convener

**All members of ICC**

*Dr. V. S. R. Reddy*  
*Dr. K. S. R. Reddy*  
*Dr. S. S. R. Reddy*  
*Dr. M. S. R. Reddy*  
*Dr. D. S. R. Reddy*

  
**Principal**  
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An ISO 9001:2015 Certified Institution

13.11.2023

## MINUTES OF INTERNAL COMPLAINT COMMITTEE

Date of Meeting	10.11.2023	Duration	03.30PM -4.30 PM
Venue	Principal Chamber		

### MEETING AGENDA

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2	Mr. Ch. Ajay Kumar	Asst. Professor	Pharmaceutical Chemistry	Convener	
3	Dr. A. Manikanta Kumar	Professor	Pharmaceutical Analysis	Member	
4	Mrs. M. Ramya Teja	Assoc. Professor	Pharmaceutics	Member	
5	Mr. V. Dileep Kumar	Asst. Professor	Pharmaceutical Analysis	Member	
6	Mr. T. N. V. Praveen Kumar	Assoc. Professor	Pharmacy Practice	Member	
7	Mr. SK.Harshad	Student	III B. Pharm	Student Member	
8	Ms. P. Poojitha	Student	V Pharm. D	Student Member	
9	Mr. T. Vamsi	Student	III Pharm. D	Student Member	

Convener

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NIPS/ICC/2023

Office of the Principal,

Date: 06.11.2023

## RECONSTITUTION OF INTERNAL COMPLAINT COMMITTEE

The Undersigned is pleased to constitute the Internal complaint committee with the following members for the academic year 2023-2024 to provide for the effective enforcement of the basic human rights of gender equality and guarantee against sexual harassment and abuse and to provide conducive atmosphere in the campus to all the staff members, employees, students of NIPS.

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A.Y: 2022-23

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**Principal**  
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NARASARAOPET - 522 601  
Guntur (Dt.) A.P.



**NARASARAOPETA INSTITUTE OF PHARMACEUTICAL  
SCIENCES: NARASARAOPET**

**Date: 08.07.2022**

**CIRCULAR**


This is to inform to all the members of Internal complaint committee that there will be a meeting in Principal Chamber on 11.07.2022 at 3.30 PM to discuss the following agenda.

**AGENDA:**

1. To suggest women protection and empowerment committee to organize activities regarding gender sensitization.
2. To inform the students about ICC and the Act 2013(The sexual Harassment of Women at work place: Prevention, prohibition and redressal)
3. Any other topics with the permission of convener

**All members of ICC**

MDO P.K.  
D.K.  
D.K.

  
**Principal**  
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akonda Road, YELLAMANDA (PO)  
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13.07.2022

## MINUTES OF INTERNAL COMPLAINT COMMITTEE

Date of Meeting	11.07.2022	Duration	03.30 PM - 4.30 PM
Venue	Principal Chamber		

### MEETING AGENDA

1. To suggest women protection and empowerment committee to organize activities regarding gender sensitization.
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Convener

Principal  
NARASARAOPETA INSTITUTE OF  
PHARMACEUTICAL SCIENCES  
akonda Road, YELLAMANDRA

22-07-21

Po,

Respected principal sir,

NIPS.

Myself M. Meghana Haritha, III B. pharmacy, 20CDIR0058.

Sir, on the occasion of National pharmacy week I and our team had participated in the Kabbadi sport. Due to some reasons and inconvenience we had clashes with IV B. pharm Kabbadi team. They shouted on us in the game. So please accept the complaint. and please respond against them and take an action.

Thanking you.

Team members:

Roshini.

Padmaja

K. Jyothi

K. Sowmya

K. NL Praveena

Y. Vyshnavi.

yours faithfully,

M. Meghana.

II B. pharm

20CDIR0058

Forwarded  
to the Director  
looking into and to report  
[Signature]

Narasaraopet,

23-7-21.

The action is taken against the complaint given by M. Meghana Haritha and the IV. B. Pharm students who shouted on them while playing the kabaddi sport.

We have called both the teams and asked about the issue. We made the IV B. Pharm students release what they did. And they said sorry to the II B. Pharm students. And both of them got compromised. In this way we solved the complaint given by the students.

Ch. Singh Kumar  
no down + see no repetition  
23/7/21





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A.Y: 2021-22

## **INTERNAL COMPLAINT COMMITTEE FUNCTIONS**

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Guntur (Dt.) A.P.

**NARASARAOPETA INSTITUTE OF PHARMACEUTICAL  
SCIENCES: NARASARAOPET**

**Date: 12.04.2021**

**CIRCULAR**

This is to inform to all the members of Internal complaint committee that there will be a meeting in Principal Chamber on 14.04.2021 at 3.30 PM to discuss the following agenda.

**AGENDA:**

1. To suggest women protection and empowerment committee to organize activities regarding gender sensitization.
2. To inform the students about ICC and the Act 2013(The sexual Harassment of Women at work place: Prevention, prohibition and redressal)
3. Any other topics with the permission of convener

**All members of ICC**

*MD*  
*DK*  
*Ram*

**Principal**  
Principal  
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An ISO 9001:2015 Certified Institution

16.10.2021

## MINUTES OF INTERNAL COMPLAINT COMMITTEE

Date of Meeting	14.04.2021	Duration	03.30PM -4.30 PM
Venue	Principal Chamber		

### MEETING AGENDA

1. To suggest women protection and empowerment committee to organize activities regarding gender sensitization.
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NIPS/ICC/2021

Office of the Principal,

Date: 05.04-2021

## RECONSTITUTION OF INTERNAL COMPLAINT COMMITTEE

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4	Mrs. M. Ramya Teja	Assoc. Professor	Pharmaceutics	Member	MB
5	Mr. V. Dileep Kumar	Asst. Professor	Pharmaceutical Analysis	Member	Dileep Kumar
6	Mr. T. N. V. Praveen Kumar	Assoc. Professor	Pharmacy Practice	Member	Praveen
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A.Y: 2020-21

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**NARASARAOPETA INSTITUTE OF PHARMACEUTICAL  
SCIENCES: NARASARAOPET**

**Date: 12.10.2020**



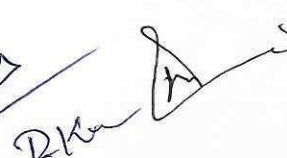
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An ISO 9001:2008 Certified Institution

17.10.2020

## MINUTES OF INTERNAL COMPLAINT COMMITTEE

Date of Meeting	14.10.2020	Duration	03.30PM -4.30 PM
Venue	Principal Chamber		

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2	Mr Sd. Gouse Firoz	Asst. Professor	Pharmaceutics	Convener	
3	Dr. T. Vijaya Bhaskara Reddy	Professor	Pharmaceutical Analysis	Member	T.V. Reddy
4	Mrs. AVS.Madhulatha	Asst. Professor	Pharmaceutics	Member	
5	Mr. M.Rama krishna	Asst. Professor	Pharmaceutical Analysis	Member	
6	Mr. TNV. Praveen Kumar	Assoc. Professor	Pharmacy Practice	Member	
7	Mr. J. Immanuel	Student	II B. Pharm	Student Member	
8	Ms. P. Poojitha	Student	II Pharm. D	Student Member	P. Poojitha

Convener

Principal  
NARASARAOPETA INSTITUTE OF  
PHARMACEUTICAL SCIENCES  
akonda Road, YELLAMANDA (PO)  
NARASARAOPET - 522 804



# NARASARAOPETA INSTITUTE OF PHARMACEUTICAL SCIENCES

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An ISO 9001:2008 Certified Institution

A.Y: 2019-20

## INTERNAL COMPLAINT COMMITTEE FUNCTIONS

- Internal Complaints Committee will examine all matters relating to women in the workplace and will make suggestions and proposals to the institute administration regarding such matters.
- The committee will arrange programs on Women's Day and at other times, as is deemed necessary. The Committee will report to the Principal.
- The committee will follow relevant Acts, Rules of Government of India and Court Orders etc as applicable from time to time.
- To create awareness for the prevention of sexual harassment by promoting gender amity among staff, students and other employees.

The committee is requested to function and its deliberations/business as per the provisions contained in the above referred Act and any other rules/amendments to the act notified from time to time.

Convener

**Principal**  
PRINCIPAL  
NARASARAOPETA INSTITUTE OF  
PHARMACEUTICAL SCIENCES  
akonda Road, YELLAMANDA (PO)  
NARASARAOPET - 522 601  
Guntur (Dt.) A.P.

**NARASARAOPETA INSTITUTE OF PHARMACEUTICAL  
SCIENCES: NARASARAOPET**

**Date: 20-05-2019**

**CIRCULAR**

This is to inform to all the members of Internal complaint committee that there will be a meeting in Principal Chamber on 22.05.2019 at 2.30 PM to discuss the following agenda.

**AGENDA:**

3. To suggest women protection and empowerment committee to organize activities regarding gender sensitization.
4. To inform the students about ICC and the Act 2013(The sexual Harassment of Women at work place: Prevention, prohibition and redressal)
5. Any other topics with the permission of convener

**All members of ICC**

*SK*  
*JD*  
*D.K. Rao*  
*[Signature]*

**Principal**  
PRINCIPAL  
NARASARAOPETA INSTITUTE OF  
PHARMACEUTICAL SCIENCES  
akonda Road, YELLAMANDA (PO)  
NARASARAOPET - 522 601  
Guntur (Dt.) A.P.

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24.05.2019

## MINUTES OF INTERNAL COMPLAINT COMMITTEE

Date of Meeting	22-05-2019	Duration	02.30PM -4.30 PM
Venue	Principal Chamber		

### MEETING AGENDA

1. To suggest women protection and empowerment committee to organize activities regarding gender sensitization.
2. To inform the students about ICC and the Act 2013(The sexual Harassment of Women at work place: Prevention, prohibition and redressal)
3. Any other topics with the permission of convener

At the outset, Convener welcomed all the members of committee. Following members are present in the meeting.

S. No	Name of the StaffMember	Designation	Department	Designation in the Committee	Signature
1	Dr. J. N. Suresh Kumar	Principal	Pharmaceutics	Chairperson	
2	Mr Sd. Gouse Firoz	Asst. Professor	Pharmaceutics	Convener	
3	Dr. T. Vijaya Bhaskara Reddy	Professor	Pharmaceutical Analysis	Member	
4	Mrs. AVS.Madhulatha	Asst. Professor	Pharmaceutics	Member	
5	Mr. M.Rama krishna	Asst. Professor	Pharmaceutical Analysis	Member	
6	Mr. TNV. Praveen Kumar	Assoc. Professor	Pharmacy Practice	Member	
7	Mr. J. Immanuel	Student	I B. Pharm	Student Member	
8	Ms. P. Poojitha	Student	I Pharm. D	Student Member	

Convener

Principal  
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NIPS/ICC/2019

Office of the Principal,

Date: 14-05-2019

## CONSTITUTION OF INTERNAL COMPLAINT COMMITTEE

Establishment of Internal Complaint Committee (ICC) As per section 4 All India council for Technical Education (Gender Sensitization, Prevention and Prohibition of Sexual Harassment of Women Employees and Students and Redressal of Grievances in Technical Institution) Regulations, 2016 vide No. F. AICTE/ WH/ 2016/ / 01 dated 14.05.2019. Internal Complaints Committee is constituted to provide for the effective enforcement of the basic human rights of gender equality and guarantee against sexual harassment and abuse and to provide conducive atmosphere in the campus to all the staff members, employees, students of NIPS. The committee is constituted for the academic year 2019-20.

S. No	Name of the Staff Member	Designation	Department	Designation in the Committee	Signature
1	Dr. J. N. Suresh Kumar	Principal	Pharmaceutics	Chairperson	
2	Mr Sd. Gouse Firoz	Asst. Professor	Pharmaceutics	Convener	
3	Dr. T. Vijaya Bhaskara Reddy	Professor	Pharmaceutical Analysis	Member	
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Convener

Principal  
PRINCIPAL  
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A.Y: 2019-20

Office of the Principal  
Date: 10-07-2019

## Circular

It is here by informed that the meeting of Inauguration of ICC will be held on 14-07-2019 at 10:00AM. All the faculty members are requested to kindly make it convenient to attend the meeting.

**Venue:** Principal Chamber

### **Agenda:**

1. To discuss the Inauguration of ICC.
2. To talk about ICC and the Act 2013(The sexual Harassment of Women at work place: Prevention, prohibition and redressal).

To  
The concerned members  
Copy to Chairman for information

*SB*  
*Pass*  
*Rad*

PRINCIPAL  
PRINCIPAL  
NARASARAOPETA INSTITUTE OF  
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