




NARASARAOPETA INSTITUTE OF PHARMACEUTICAL SCIENCES

Sponsored by Gayatri Educational Development Society, Narasaraopet.
(Affiliated to JNTUK, Kakinada, Approved by the AICTE & Pharmacy Council of India, New Delhi)
An ISO 9001:2008 Certified Institution

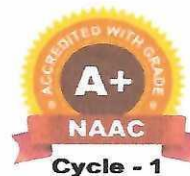
OMBUDSMAN/GRIEVANCE REDRESSAL COMMITTEE (GRC) 12TH JUNE 2017


PRINCIPAL
NARASARAOPETA INSTITUTE OF
PHARMACEUTICAL SCIENCES
Kotappakonda Road, YELLAMANDA (PO
NARASARAOPET - 522 001
Guntur (Dt.), A.P.



NARASARAOPETA INSTITUTE OF PHARMACEUTICAL SCIENCES

Approved by the AICTE, PCI, New Delhi & Affiliated to JNTUK, Kakinada
Accredited by NAAC A+ (Cycle-1) & An ISO 9001:2015 Certified Institution



Office of the Principal,

NIPS/ Ombudsman Grievance Committee/2025

Date: 30.01.2025

OFFICE ORDER

As per directive of the AICTE, Ombudsman Redressal committee has been constituted with the following staff in different positions to enquire the nature and extent of the students or parents grievance. The committee can suggest final action to be initiated at the Institution level for the redressal of the same

The committee is expected to contribute effectively to dispose the grievances at the earliest. In case of false/frivolous complaint, the ombudsman may order appropriate action against complaint.

S. No	Name of the Staff Member	Designation	Department	Designation in the Committee
1	Dr. J. N. Suresh Kumar	Principal	Pharmaceutics	Chairperson
2	Dr. SK. Farahan Subahan	Asst. Professor	Pharmacy practice	Convener
3	M.Kasthuri	Assoc. Professor	Pharmaceutical chemistry	Member
4	Dr. N. Mallikharjuna Rao	Assoc. Professor	Pharmaceutical Analysis	Member
5	Dr.A.Swetha prithma	Asst Professor	Pharmacy Practice	Member
6	Dr.R.Lathasri	Asst. Professor	Pharmacypractice	Member
7	Ms.K.Mallika	student	IV.Pharm.D	Student Member
8	Mr.M.Karthik	student	III. Pharm.D.	Student Member
9	Ms.K.L.V.N Anshu	Student	II.Pharm.D	Student Member

Copy to Chairman, for information
Copy to concerned Members
Copy to Personal file
Copy to all HODs for circulation among staff &
Display in all Notice Board

PRINCIPAL
PRINCIPAL
NARASARAOPETA INSTITUTE OF
PHARMACEUTICAL SCIENCES
ekonda Road, YELLAMANDA
NARASARAOPET - 522 60
Guntur (Dt.) A.P

**NARASARAOPET INSTITUTE OF PHARMACEUTICAL
SCIENCES, NARASARAOPET**

NIPS/GRC/2025/09

DATE: 03-02-2025

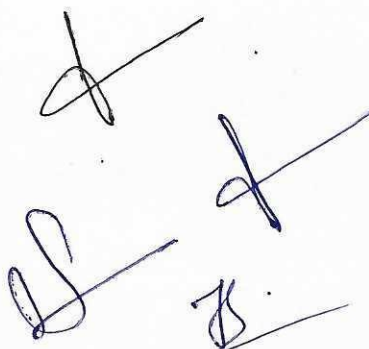
CIRCULAR


All the staff and students of NIPS are here by informed that, there will be a meeting of Grievance redressal committee on 05-02-2025(Wednesday) at IQAC, ground floor at 4.00 p.m. All the selected student members and staff advisors are requested to attend without fail.

AGENDA POINTS:


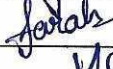



- To discuss action taken on the minutes of previous meeting
- Grievance regarding computers in Drug information centre
- To appoint second year students in the grievance redressal committee


Convener

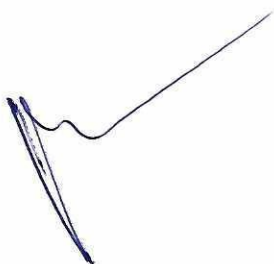




PRINCIPAL
PRINCIPAL
NARASARAOPETA INSTITUTE OF
PHARMACEUTICAL SCIENCES
akonda Road, YELLAMANDA (PO)
NARASARAOPET - 522 601
Guntur (Dt.) A.P.

STAFF MEMBERS:

S. No	Name of the Staff Member	Designation	Designation in the Committee	Signature
1	Dr. J. N. Suresh Kumar	Principal	Chairperson	
2	Dr. SK. Farahan Subahan	Asst. Professor	Convener	
3	M.Kasthuri	Assoc. Professor	Member	
4	Dr. N. Mallikharjuna Rao	Assoc. Professor	Member	
5	Dr.A.Swetha prithma	Asst Professor	Member	
6	Dr.R.Lathasri	Asst. Professor	Member	
7	Ms.K.Mallika	student	Student Member	
8	Mr.M.Karthik	student	Student Member	
9	Ms.K.L.V.N Anshu	Student	Student Member	


Convener

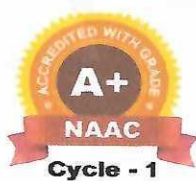



PRINCIPAL
PRINCIPAL
NARASARAOPETA INSTITUTE OF
PHARMACEUTICAL SCIENCES
akonda Road, YELLAMANDA (PO)
NARASARAOPET - 522 601
Guntur (Dt.) A.P.



NARASARAOPETA INSTITUTE OF PHARMACEUTICAL SCIENCES

Approved by the AICTE, PCI, New Delhi & Affiliated to JNTUK, Kakinada
Accredited by NAAC A+ (Cycle-1) & An ISO 9001:2015 Certified Institution



Proceeding Ombudsman Grievance Redressal Committee on 05.02.2025 to discuss on the following agenda

Ombudsman: Sankuri. Rajarao, B.A, B.L, Advocate.

1. Grievance regarding computers in Drug information centre
2. To appoint second year students in the grievance redressal committee
3. Complaints, of alleged discrimination of students, from the Scheduled Castes, the Scheduled Tribes, Other Backward Classes, Women, Minority or Disabled categories.
4. On provision of student amenities as may have been promised or required to be provided by the college.
5. Non-transparent or unfair evaluation practices.
6. Harassment and victimization of students, including sexual harassment

S. No	Name of the Staff Member	Designation	Department	Designation in the Committee
1	Dr. J. N. Suresh Kumar	Principal	Pharmaceutics	Chairperson
2	Dr. SK. Farahan Subahan	Asst. Professor	Pharmacy practice	Convener
3	M.Kasthuri	Assoc. Professor	Pharmaceutical chemistry	Member
4	Dr. N. Mallikharjuna Rao	Assoc. Professor	Pharmaceutical Analysis	Member
5	Dr.A.Swetha prithma	Asst Professor	Pharmacy Practice	Member
6	Dr.R.Lathasri	Asst. Professor	Pharmacy practice	Member
7	Ms.K.Mallika	student	IV.Pharm.D	Student Member
8	Mr.M.Karthik	student	III. Pharm.D.	Student Member
9	Ms.K.L.V.N Anshu	Student	II.Pharm.D	Student Member

Resolutions :-


As there are no such major complaints / Grievances / Representations received by the committee, it is noted as Nil.

Action taken:

It was reported that number of computers need to be increased in Drug information centre.

Appointed second year students in the grievance redressal committee


Convener


PRINCIPAL
PRINCIPAL
NARASARAOPETA INSTITUTE OF
PHARMACEUTICAL SCIENCES
Jakkonda Road, YELLAMANDA (PO)
NARASARAOPET - 522 801
Guntur (Dt.) A.P



NARASARAOPETA INSTITUTE OF PHARMACEUTICAL SCIENCES

Sponsored by Gayatri Educational Development Society, Narasaraopet.
(Affiliated to JNTUK, Kakinada, Approved by the AICTE & Pharmacy Council of India, New Delhi)
An ISO 9001:2008 Certified Institution

OMBUDSMAN / GRIEVANCE REDRESSAL COMMITTEE FUNCTIONS

Functions:- The cases are attended promptly on receipt of written grievances from the students. The Committee formally meets to review all cases, prepares a statistical reports about the number of cases received, attended to and the number of pending cases, if any, which require direction and guidance from the higher authorities.

Procedure:-

- The setting of the Grievance Redressal Committee for students will be widely published.
- The students may feel free to put up a grievance in the format attached and drop it in boxes placed at conspicuous locations.
- The GRC will act upon those cases which have been forwarded along with the necessary documents.
- The GRC will take up only those matters which have not been solved by the different departments.
- Grievances related to fees etc will be taken up only if the relevant financial documents like demand drafts etc are attached.

The Committee is requested to Contribute effectively to dispose the grievances at the earliest.

On receipt of the Compliant, the staff in-charge of the registry will submit the same to the Member Secretary of the "Grievance Redressal Committee". The Committee will meet, with an information to the complainant on their day of Convenience. An aggrieved Student or Parent may appear in person to present his/her case.

In the case, the complainant not satisfied with the decision of the Committee, they may send their appeals to the "OMBUDSMAN" appointed by the Affiliating University.

The OMBUDSMAN will fix a date for hearing the Complainant which shall be communicated to the Institute and the aggrieved person. The Institution shall comply with the order of the ombudsman. Any order of the OMBUDSMAN not complied with by the Institution, will be reported to AICTE for appropriate action.


PRINCIPAL
NARASARAOPETA INSTITUTE OF
PHARMACEUTICAL SCIENCES
Kotappakonda Road, YELLAMANDA (PO
NARASARAOPET - 522 901
Guntur (Dt.), A.P

**NARASARAOPET INSTITUTE OF PHARMACEUTICAL
SCIENCES, NARASARAOPET**

NIPS/GRC/2024/08

DATE: 04-01-2024

CIRCULAR

All the staff and students of NIPS are hereby informed that, there will be a meeting of Grievance redressal committee on 06-01-2024(Friday) at IQAC, ground floor at 4.00 p.m. All the selected student members and staff advisors are requested to attend without fail.

AGENDA POINTS:

- To discuss action taken on the minutes of previous meeting
- Examination related matters
- Miscellaneous



MINUTES OF MEETING

Proceeding Ombudsman Grievance Redressal Committee on 06.01.2024 to discuss on the following agenda


Examination related matters

Miscellaneous

- Controller of the examination reported that 6 complaints from B.Pharm 1st year II
- Semester students and 3 complaints from 3rd pharm.D students were submitted against the evaluation in the examination held in 2023 December
- Miscellaneous : Nothing specific came up

S. No	Name of the Staff Member	Designation	Department	Designation in the Committee
1	Dr. J. N. Suresh Kumar	Principal	Pharmaceutics	Chairperson
2	Dr. SK. Farahan Subahan	Asst. Professor	Pharmacy practice	Convener
3	M.Kasthuri	Assoc. Professor	Pharmaceutical chemistry	Member
4	Dr. N. Mallikharjuna Rao	Assoc. Professor	Pharmaceutical Analysis	Member
5	Dr.A.Swetha prithma	Asst Professor	Pharmacy Practice	Member
6	Mr. K. Thulasi Bhavani	Asst. Professor	Pharmaceutics	Member
7	Ms.R.Jayanthi	student	V.Pharm.D	Student Member
8	Mr.M.Karthik	student	I. Pharm.D.	Student Member
9	Ms.P.Suswala Lakshmi	Student	III B.Pharm	Student Member


Convener


PRINCIPAL
NARASARAOPETA INSTITUTE OF
PHARMACEUTICAL SCIENCES
Kotappakonda Road, Yellamanda (PO),
Narasaraopet -522 601
Guntur Dt. A.P.



NARASARAOPETA INSTITUTE OF PHARMACEUTICAL SCIENCES

Approved by the AICTE, PCI, New Delhi & Affiliated to JNTUK, Kakinada
Accredited by NAAC A+ (Cycle-1) & An ISO 9001:2015 Certified Institution



Office of the Principal,

NIPS/ Ombudsman Grievance Committee/2023

Date: 02.02.2023

OFFICE ORDER

As per directive of the AICTE, Ombudsman Redressal committee has been constituted with the following staff in different positions to enquire the nature and extent of the students or parents grievance. The committee can suggest final action to be initiated at the Institution level for the redressal of the same

The committee is expected to contribute effectively to dispose the grievances at the earliest. In case of false/frivolous complaint, the ombudsman may order appropriate action against complaint.

S. No	Name of the Staff Member	Designation	Department	Designation in the Committee
1	Dr. J. N. Suresh Kumar	Principal	Pharmaceutics	Chairperson
2	Dr. SK. Farahan Subahan	Asst. Professor	Pharmacy practice	Convener
3	M.Kasthuri	Assoc. Professor	Pharmaceutical chemistry	Member
4	Dr. N. Mallikharjuna Rao	Assoc. Professor	Pharmaceutical Analysis	Member
5	Dr.A.Swetha prithma	Asst Professor	Pharmacy Practice	Member
6	Mr. K. Thulasi Bhavani	Asst. Professor	Pharmaceutics	Member
7	Ms.K.Mallika	student	II.Pharm.D	Student Member
8	Mr.M.Karthik	student	I. Pharm.D.	Student Member
9	Ms.P.Suswala Lakshmi	Student	III B.Pharm	Student Member

Copy to Chairman, for information

Copy to concerned Members

Copy to Personal file

Copy to all HODs for circulation among staff &

Display in all Notice Board

PRINCIPAL
NARASARAOPETA INSTITUTE OF
PHARMACEUTICAL SCIENCES
Kotappakonda Road, Yellamanda (PO),
Narasaraopet -522 601
Guntur Dt. A.P.

**NARASARAOPET INSTITUTE OF PHARMACEUTICAL
SCIENCES, NARASARAOPET**

NIPS/GRC/2023/07

DATE: 06-02-2023


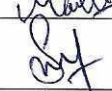
CIRCULAR

All the staff and students of NIPS are hereby informed that, there will be a meeting of Grievance redressal committee on 09-02-2023(Thursday) at IQAC, ground floor at 3.00 p.m. All the selected student members and staff advisors are requested to attend without fail.

AGENDA POINTS:

- To discuss action taken on the minutes of previous meeting
- Grievance regarding computers in Drug information centre
- To appoint second year students in the grievance redressal committee

STAFF MEMBERS:

S. No	Name of the Staff Member	Designation	Designation in the Committee	Signature
1	Dr. J. N. Suresh Kumar	Principal	Chairperson	
2	Dr. SK. Farahan Subahan	Asst. Professor	Convener	
3	M.Kasthuri	Assoc. Professor	Member	
4	Dr. N. Mallikharjuna Rao	Assoc. Professor	Member	
5	Dr.A.Swetha prithma	Asst Professor	Member	
6	Mr. K. Thulasi Bhavani	Asst. Professor	Member	
7	Ms.R.Jayanthi	student	Student Member	
8	Mr.M.Karthik	student	Student Member	
9	Ms.P.Suswala Lakshmi	Student	Student Member	

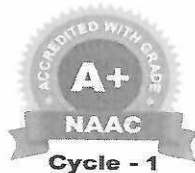

Convener

PRINCIPAL
NARASARAOPET INSTITUTE OF
PHARMACEUTICAL SCIENCES
Kotappakonda Road, Kotapeta (PO),
Narasaraopet, Guntur Dist. A.P.



NARASARAOPETA INSTITUTE OF PHARMACEUTICAL SCIENCES

Approved by the AICTE, PCI, New Delhi & Affiliated to JNTUK, Kakinada
Accredited by NAAC A+ (Cycle-1) & An ISO 9001:2015 Certified Institution



Proceeding Ombudsman Grievance Redressal Committee on 09.02.2023 to discuss on the following agenda

Ombudsman: Sankuri. Rajarao, B.A, B.L, Advocate.

1. Grievance regarding computers in Drug information centre
2. To appoint second year students in the grievance redressal committee
3. Complaints, of alleged discrimination of students, from the Scheduled Castes, the Scheduled Tribes, Other Backward Classes, Women, Minority or Disabled categories.
4. On provision of student amenities as may have been promised or required to be provided by the college.
5. Non-transparent or unfair evaluation practices.
6. Harassment and victimization of students, including sexual harassment

S. No	Name of the Staff Member	Designation	Department	Designation in the Committee
1	Dr. J. N. Suresh Kumar	Principal	Pharmaceutics	Chairperson
2	Dr. SK. Farahan Subahan	Asst. Professor	Pharmacy practice	Convener
3	M.Kasthuri	Assoc. Professor	Pharmaceutical chemistry	Member
4	Dr. N. Mallikharjuna Rao	Assoc. Professor	Pharmaceutical Analysis	Member
5	Dr.A.Swetha prithma	Asst Professor	Pharmacy Practice	Member
6	Mr. K. Thulasi Bhavani	Asst. Professor	Pharmaceutics	Member
7	Ms.R.Jayanthi	student	V.Pharm.D	Student Member
8	Mr.M.Karthik	student	I. Pharm.D.	Student Member
9	Ms.P.Suswala Lakshmi	Student	III B.Pharm	Student Member

Resolutions :-


As there are no such major complaints / Grievances / Representations received by the committee, it is noted as Nil.

Action taken:

It was reported that number of computers need to be increased in Drug information centre.

Appointed second year students in the grievance redressal committee


Convener


PRINCIPAL
NARASARAOPETA INSTITUTE OF
PHARMACEUTICAL SCIENCES
Kotappakonda Road, Yellamanda (PO),
Narasaraopet -522 601



NARASARAOPETA INSTITUTE OF PHARMACEUTICAL SCIENCES

Sponsored by Gayatri Educational Development Society, Narasaraopet.
(Affiliated to JNTUK, Kakinada, Approved by AICTE & Pharmacy Council of India, New Delhi)
An ISO 9001:2015 Certified Institution

Office of the Principal,

NIPS/ Ombudsman Grievance Committee/2022

Date: 27.01.2022

OFFICE ORDER

As per directive of the AICTE, Ombudsman Redressal committee has been constituted with the following staff in different positions to enquire the nature and extent of the students or parents grievance. The committee can suggest final action to be initiated at the Institution level for the redressal of the same

Ombudsman/Grievance Redressal Committee

S. No	Name of the Staff Member	Designation	Department	Designation in the Committee
1	Dr. J. N. Suresh Kumar	Principal	Pharmaceutics	Chairperson
2	Dr. SK. Farahan Subahan	Asst. Professor	Pharmacy practice	Convener
3	Dr. N. Hema Kumari	Assoc. Professor	Pharmacy practice	Member
4	Dr. N. Mallikharjuna Rao	Assoc. Professor	Pharmaceutical Analysis	Member
5	Mr.K.Sri Rama Krishna	Assoc. Professor	Pharmacognosy	Member
6	Mr. K. Thulasi Bhavani	Asst. Professor	Pharmaceutics	Member
7	Ms.B.Anusri	student	V.Pharm.D	Student Member
8	Mr.Md.Khadir Hussain	student	IV.B.pharm	Student Member
9	Ms.P.Suswala Lakshmi	Student	II B.Pharm	Student Member

The committee is expected to contribute effectively to dispose the grievances at the earliest.

In case of false/frivolous complaint, the ombudsman may order appropriate action against complaint.

Copy to Chairman, for information
Copy to concerned Members
Copy to Personal file
Copy to all HODs for circulation among staff &
Display in all Notice Boards

PRINCIPAL
NARASARAOPETA INSTITUTE OF
PHARMACEUTICAL SCIENCES
Kotappakonda Road, YELLAMANDA (P.O.)
NARASARAOPET - 522 601
Guntur (Dt.), A.P.



NARASARAOPETA INSTITUTE OF PHARMACEUTICAL SCIENCES

Sponsored by Gayatri Educational Development Society, Narasaraopet.
(Affiliated to JNTUK, Kakinada, Approved by AICTE & Pharmacy Council of India, New Delhi)
An ISO 9001:2015 Certified Institution

NIPS/GRC/2022/06

DATE: 28-01-2022

CIRCULAR

All the members of **Ombudsman/Grievance Redressal Committee** are here by informed that there will be a meeting on 01-02-2022(Tuesday) at DIC ground floor at 3:00p.m. All the members are requested to attend the meeting without fail.

STAFF MEMBERS

S. No	Name of the Staff Member	Designation
1	Dr. J. N. Suresh Kumar	Chairperson
2	Dr. SK. Farahan Subahan	Convener
3	Dr. N. Hema Kumari	Member
4	Dr. N. Mallikharjuna Rao	Member
5	Mr. K. Sri Rama Krishna	Member
6	Mr. K. Thulasi Bhavani	Member

N. Hema
Nm
SK
Thulasi

Principal

PRINCIPAL

NARASARAOPETA INSTITUTE OF
PHARMACEUTICAL SCIENCES
Kolappakonda Road, YELLAMANDA (PO.
NARASARAOPET - 522 601
Guntur (Dt.), A.P



NARASARAOPETA INSTITUTE OF PHARMACEUTICAL SCIENCES

Sponsored by Gayatri Educational Development Society, Narasaraopet.
(Affiliated to JNTUK, Kakinada, Approved by AICTE & Pharmacy Council of India, New Delhi)
An ISO 9001:2015 Certified Institution

MINUTES OF OMBUDSMAN GRIEVANCE REDRESSAL COMMITTEE

Proceeding Ombudsman Grievance Redressal Committee on 01.02.2022 to discuss on the following agenda:

Ombudsman: Sankuri. Rajarao, B.A, B.L, Advocate.

- 1.Demand of money in excess of that specified in the declared admission policy or approved by the competent authority to be charged by Institution.
- 2.Breach of the policy for reservation in admission as may be applicable.
- 3.Complaints, of alleged discrimination of students, from the Scheduled Castes, the Scheduled Tribes, Other Backward Classes, Women, Minority or Disabled categories.
- 4Delay in conduct of examinations or declaration of results beyond that specified in the academic calendar.
- 5On provision of student amenities as may have been promised or required to be provided by the University.
- 6.Denial of quality education as promised at the time of admission or required to be provided.
- 7.Non-transparent or unfair evaluation practices.
- 8.Harassment and victimization of students, including sexual harassment

Resolutions :-

As there are two complaints filed / Grievances / Representations received by the committee,

Complaint filed : students given a complaint about college internal drainage .

Action taken:- GRC discussed with principal and with the help of management cleared the issue.

Complaint filed: students of pharm.D 2016-22 batch has given a complaint about JVD Fee



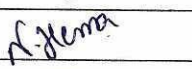


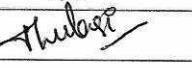
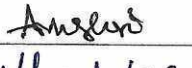
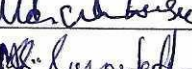

Action taken: GRC discussed with principal and forwarded to Government JVD cell

Action by Ombudsman :-

In case, the student is not satisfied with the decision given by the Grievance Redressal Committee.

He/she may approach the Ombudsman in manner similar to that specified for Grievance Redressal Committee. The Ombudsman will follow the same procedure, as outlined above for the Grievance Redressal Committee, to hear and dispose the complaint. In case of any false or frivolous complaint, the Ombudsman may order appropriate action against the complainant

Members Present:

S. No	Name of the Staff Member	Designation	Department	Designation in the Committee	Signature
1	Dr. J. N. Suresh Kumar	Principal	Pharmaceutics	Chairperson	
2	Dr. SK. Farahan Subahan	Asst. Professor	Pharmacy practice	Convener	
3	Dr. N. Hema Kumari	Assoc. Professor	Pharmacy practice	Member	
4	Dr. N. Mallikharjuna Rao	Assoc. Professor	Pharmaceutical Analysis	Member	
5	Mr. K. Sri Rama Krishna	Assoc. Professor	Pharmacognosy	Member	
6	Mr. K. Thulasi Bhavani	Asst. Professor	Pharmaceutics	Member	
7	Ms.B.Anusri	student	V.Pharm.D	Student Member	
8	Mr.Md.Khadir Hussain	student	IV.B.pharm	Student Member	
9	Ms.P.Suswala Lakshmi	Student	II B.Pharm	Student Member	


CONVENER


PRINCIPAL
NARASARAOPETA INSTITUTE OF
PHARMACEUTICAL SCIENCES
Kotappakonda Road, YELLAMANDA (P)
NARASARAOPET - 522 601
Guntur (Dt.), A.P

Date: 17/01/2022

Narsaraopet.

To,
The principal,
NIPS,
Narsaraopet.

Subject: Request to repair the drainage system - Reg.

Respected Sir,

We are the students of NIPS, here we bring a small request under your consideration. We are facing some inconvenience to leakage of drainage at backside of our classrooms.

We request you sir, please take action immediately to repair the drainage system as early as possible.

Thanking you.

yours faithfully,
Students

B. Pharm & Pharm.D

NIPS.

Narsaraopet

Forwarded to
the Ao / Secy NIPS
for NIA
12/1/2022



Narasaraopet,
25-01-2022.

To

The principal,
Narasaraopeta Institute of pharmaceutical Sciences,
Narasaraopet.

Respected Sir,

Sub: Request to send a letter to government JVD cell
regarding fee reimbursement.

We are the pharm.D VI year students in our
college Narasaraopeta Institute of pharmaceutical sciences
of batch 2016-2022. Here we bring a request under
your consideration regarding JVD fee from State
Government. Actually we all are eligible students to
get JVD but still we are not yet get the JVD for
the academic years 2020-2021, 2021-2022.

Kindly accept this letter and
forward a request letter to government JVD cell
regarding our JVD fee reimbursement.

Thanking you Sir,

Yours faithfully,
VI Pharm.D
Students of
Batch 2016-2020.

Forwarded to
Government
JVD cell
for reimbursement
25/1/2022



NARASARAOPETA INSTITUTE OF PHARMACEUTICAL SCIENCES

Sponsored by Gayatri Educational Development Society, Narasaraopet.
(Affiliated to JNTUK, Kakinada, Approved by AICTE & Pharmacy Council of India, New Delhi)
An ISO 9001:2015 Certified Institution

NIPS/GRC/2021/05

DATE: 13-02-2021

CIRCULAR

All the members of **Ombudsman/Grievance Redressal Committee** are here by informed that there will be a meeting on 15-02-2021(Tuesday) at DIC ground floor at 3:00p.m. All the members are requested to attend the meeting without fail.

STAFF MEMBERS

S.No.	Name of the Staff Member	Designation in Committee
1	Dr.J.N.Suresh Kumar	Chairmaperson
2	Mr. M. Ramakrishna	Convener
3	Mr.Sk.Abdul Saleem	Member
4	Ms.S.Bhavya sai	Member
5	Mr.I.Ravikanth	Member
6	Mr.K.Sri Rama Krishna	Member

Principal
NARASARAOPETA INSTITUTE OF
PHARMACEUTICAL SCIENCES
Kotappakonda Road, YELLAMANDA (PO
NARASARAOPET - 522 001
Guntur (Dt.), A.P



MINUTES OF OMBUDSMAN GRIEVANCE REDRESSAL COMMITTEE

Proceeding Ombudsman Grievance Redressal Committee on 16.02.2021 to discuss on the following agenda:

Ombudsman: Sankuri. Rajarao, B.A, B.L, Advocate.

1. Any admission contrary to merit determined in accordance with the declared admission policy of the Institution.
2. Irregularity in the admission process adopted by the Institution.
3. Refusing admission in accordance with the declared admission policy of the Institution.
4. Non-publication of prospectus as specified.
5. Publishing any information in the prospectus, which is false or misleading and not based on facts.
6. Withholding or refusing to return any document in the form of certificates of degree, diploma or any other award or other document deposited with it by a person for the purpose of seeking admission in the Institution, with a view to induce or compel such person to pay any fee or fees in respect of any course or program of study which such person does not intend to pursue.

Resolutions :-

During the Year no Such Major Grievances Were Received. Grievances otherwise Received were forwarded to the Principal sir for Immediate Redressal. In all such cases prompt action were taken and the matter sorted out. In all cases the aggrieved was informed of the measures taken and checks in the system were introduced to ensure there was no repetition of the same.

Members Present:-

S.No.	Name of the Staff Member	Designation in Committee	Phone Number	Signature
1	Dr.J.N.Suresh Kumar	Chairperson	9849034838	
2	Mr. M. Ramakrishna	Convener	9989318436	
3	Mr.Sk.Abdul Saleem	Member	9959545424	
4	. Ms.S.Bhavya sai	Member	9989259388	
5	Mr.I.Ravikanth	Member	8978807136	
6	Mr.K.Sri Rama Krishna	Member	9866176865	

CONVENER

PRINCIPAL
NARASARAOPETA INSTITUTE OF
PHARMACEUTICAL SCIENCES
Kotappakonda Road, YELLAMANDA (PO).
NARASARAOPET - 522 601
Guntur (Dt.), A.P



NARASARAOPETA INSTITUTE OF PHARMACEUTICAL SCIENCES

Sponsored by Gayatri Educational Development Society, Narasaraopet.
(Affiliated to JNTUK, Kakinada, Approved by AICTE & Pharmacy Council of India, New Delhi)
An ISO 9001:2015 Certified Institution

NIPS/GRC/2020/04

DATE: 17-02-2020

CIRCULAR

All the members of **Ombudsman/Grievance Redressal Committee** are here by informed that there will be a meeting on 19-02-2020(Wednesday) at DIC ground floor at 3:00p.m. All the members are requested to attend the meeting without fail.

STAFF MEMBERS

S.No.	Name of the Staff Member	Designation in Committee
1	Dr.J.N.Suresh Kumar	Chairman
2	Mr. M. Ramakrishna	Convener
3	Mr.Sk.Abdul Saleem	Member
4	Ms.S.Bhavya sai	Member
5	Mr.G.Venkateswarlu	Member
6	Mr.B.Suryavamsi	Member

[Handwritten signatures and initials next to the staff list]

Principal
NARASARAOPETA INSTITUTE OF
PHARMACEUTICAL SCIENCES
Kotappakonda Road, YELLAMANDA (PO
NARASARAOPET - 522 001
Guntur (Dt.), A.P



MINUTES OF OMBUDSMAN GRIEVANCE REDRESSAL COMMITTEE

Proceeding Ombudsman Grievance Redressal Committee on 21.02.2020 to discuss on the following agenda:

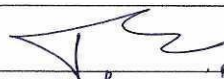


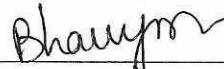

Ombudsman: Sankuri. Rajarao, B.A, B.L, Advocate.

1. Demand of money in excess of that specified in the declared admission policy or approved by the competent authority to be charged by Institution.
2. Breach of the policy for reservation in admission as may be applicable.
3. Complaints, of alleged discrimination of students, from the Scheduled Castes, the Scheduled Tribes, Other Backward Classes, Women, Minority or Disabled categories.
4. Delay in conduct of examinations or declaration of results beyond that specified in the academic calendar.
5. On provision of student amenities as may have been promised or required to be provided by the University.
6. Denial of quality education as promised at the time of admission or required to be provided.
7. Non-transparent or unfair evaluation practices.
8. Harassment and victimization of students, including sexual harassment


Resolutions :-

During the Year no Such Major Grievances Were Received. Grievances otherwise Received were forwarded to the vice – Principals for Immediate Redressal. In all such cases prompt action were taken and the matter sorted out. In all cases the aggrieved was informed of the measures taken and checks in the system were introduced to ensure there was no repetition of the same.

Members Present:-

S.No.	Name of the Staff Member	Designation in Committee	Phone Number	Signature
1	Dr.J.N.Suresh Kumar	Chairman	9849034838	
2	Mr. M. Ramakrishna	Convener	9989318436	
3	Mr.Sk.Abdul Saleem	Member	9959545424	
4	Ms.S.Bhavya sai	Member	9989259388	
5	Mr.G.Venkateswarlu	Member	9533637799	
6	Mr.B.Suryavamsi	Member	9491133622	


CONVENER


PRINCIPAL
NARASARAOPETA INSTITUTE OF
PHARMACEUTICAL SCIENCES
Kotappakonda Road, YELLAMANDA (PO:
NARASARAOPET - 522 001
Guntur (Dt.), A.P



NARASARAOPETA INSTITUTE OF PHARMACEUTICAL SCIENCES

Sponsored by Gayatri Educational Development Society, Narasaraopet.
(Affiliated to JNTUK, Kakinada, Approved by AICTE & Pharmacy Council of India, New Delhi)
An ISO 9001:2015 Certified Institution

Office of the Principal,

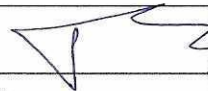
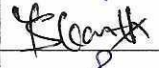



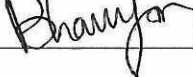
NIPS/ Ombudsman Grievance Committee/2019

Date: 10.5.2019

OFFICE ORDER

As per directive of the AICTE, Ombudsman Redressal committee has been constituted with the following staff in different positions to enquire the nature and extent of the students or parents grievance. The committee can suggest final action to be initiated at the Institution level for the redressal of the same


Members Present:-

S.No.	Name of the Staff Member	Designation in Committee	Phone Number	Signature
1	Dr.J.N.Suresh Kumar	Chairman	9849034838	
2	Dr.I.Srikanth	Convener	9949930493	
3	Mr. M. Ramakrishna	Member	9989318436	
4	Mrs.G. Swarupa Rani	Member	9505996955	
5	Mr.Sk.Abdul Saleem	Member	9959545424	
6	Ms.S.Bhavya sai	Member	9989259388	

The committee is expected to contribute effectively to dispose the grievances at the earliest.

In case of false/frivolous complaint, the ombudsman may order appropriate action against complaint.

Copy to Chairman, for information
Copy to concerned Members
Copy to Personal file
Copy to all HODs for circulation among staff &
Display in all Notice Boards


PRINCIPAL
NARASARAOPETA INSTITUTE OF
PHARMACEUTICAL SCIENCES
Kotappakonda Road, YELLAMANDA (PO).
NARASARAOPET - 522 601
Guntur (Dt.), A.P.



NARASARAOPETA INSTITUTE OF PHARMACEUTICAL SCIENCES

Sponsored by Gayatri Educational Development Society, Narasaraopet.
(Affiliated to JNTUK, Kakinada, Approved by AICTE & Pharmacy Council of India, New Delhi)
An ISO 9001:2015 Certified Institution

NIPS/GRC/2019/03

DATE: 14-05-2019

CIRCULAR

All the members of **Ombudsman/Grievance Redressal Committee** are here by informed that there will be a meeting on 17-05-2019 (Friday) at DIC ground floor at 3:00p.m. All the members are requested to attend the meeting without fail.

STAFF MEMBERS

S.No.	Name of the Staff Member	Designation in Committee
1.	Dr.J.N.Suresh Kumar	Chairman
2.	Dr.I.Srikanth	Convener
3.	Mr. M. Ramakrishna	Member
4.	Mrs.G. Swarupa Rani	Member
5.	Mr.Sk.Abdul Saleem	Member

Principal
PRINCIPAL
NARASARAOPETA INSTITUTE OF
PHARMACEUTICAL SCIENCES
Kotappakonda Road, YELLAMANDA (PO.)
NARASARAOPET - 522 601
Guntur (Dt.), A.P



MINUTES OF OMBUDSMAN GRIEVANCE REDRESSAL COMMITTEE

Proceeding Ombudsman Grievance Redressal Committee on 20.05.2019 to discuss on the following agenda:


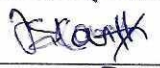

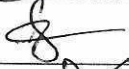

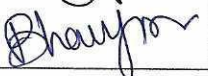
Ombudsman: Sankuri. Rajarao, B.A, B.L, Advocate.

1. Any admission contrary to merit determined in accordance with the declared admission policy of the Institution
2. Breach of the policy for reservation in admission as may be applicable.
3. Complaints, of alleged discrimination of students, from the Scheduled Castes, the Scheduled Tribes, Other Backward Classes, Women, Minority or Disabled categories.
4. Non-publication of prospectus as specified.
5. Publishing any information in the prospectus, which is false or misleading and not based on facts.
6. Withholding or refusing to return any document in the form of certificates of degree, diploma or any other award or other document deposited with it by a person for the purpose of seeking admission in the Institution, with a view to induce or compel such person to pay any fee or fees in respect of any course or program of study which such person does not intend to pursue.


Resolutions :-

During the Year no Such Major Grievances Were Received. Grievances otherwise Received were forwarded to the vice – Principals for Immediate Redressal. In all such cases prompt action were taken and the matter sorted out. In all cases the aggrieved was informed of the measures taken and checks in the system were introduced to ensure there was no repetition of the same.

Members Present:-

S.No.	Name of the Staff Member	Designation in Committee	Phone Number	Signature
1	Dr.J.N.Suresh Kumar	Chairman	9849034838	
2	Dr.I.Srikanth	Convener	9949930493	
3	Mr. M. Ramakrishna	Member	9989318436	
4	Mrs.G. Swarupa Rani	Member	9505996955	
5	Mr.Sk.Abdul Saleem	Member	9959545424	
6	Ms.S.Bhavya sai	Member	9989259388	


CONVENER


PRINCIPAL
NARASARAOPETA INSTITUTE OF
PHARMACEUTICAL SCIENCES
Kotappakonda Road, YELLAMANDA (PO
NARASARAOPET - 522 601
Guntur (Dt.), A.P



NARASARAOPETA INSTITUTE OF PHARMACEUTICAL SCIENCES

Sponsored by Gayatri Educational Development Society, Narasaraopet.
(Affiliated to JNTUK, Kakinada, Approved by the AICTE & Pharmacy Council of India, New Delhi)
An ISO 9001:2008 Certified Institution

NIPS/GRC/2018/02

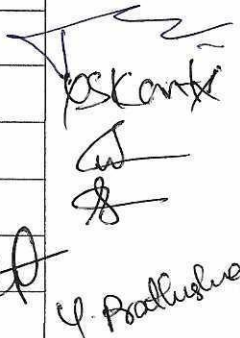
Date:15.06.2018

CIRCULAR

All the members of **Ombudsman/Grievance Redressal Committee** are here by informed that there will be a meeting on 19-06-2018(Tuesday) at DIC ground floor at 3:00p.m. All the members are requested to attend the meeting without fail.

STAFF MEMBERS

S.No.	Name of the Staff Member	Designation in Committee
1.	Dr.J.N.Suresh Kumar	Chairman
2.	Dr.I.Srikanth	Convener
3.	Mr. M. Ramakrishna	Member
4.	Mrs.G. Swarupa Rani	Member
5.	Mr.Sk.Abdul Saleem	Member
6.	Mrs.Y.Prathyusha	Member


PRINCIPAL
NARASARAOPETA INSTITUTE OF
PHARMACEUTICAL SCIENCES
Kotappakonda Road, YELAMANDA (PO.
NARASARAOPET - 522 601
Guntur (Dt.), A.P



MINUTES OF OMBUDSMAN GRIEVANCE REDRESSAL COMMITTEE

Proceeding Ombudsman Grievance Redressal Committee on 21.06.2018 to discuss on the following agenda:


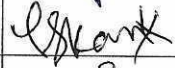



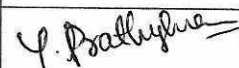
Ombudsman: Sankuri. Rajarao, B.A, B.L, Advocate.

1. Demand of money in excess of that specified in the declared admission policy or approved by the competent authority to be charged by Institution.
2. Breach of the policy for reservation in admission as may be applicable.
3. Complaints, of alleged discrimination of students, from the Scheduled Castes, the Scheduled Tribes, Other Backward Classes, Women, Minority or Disabled categories.
4. Delay in conduct of examinations or declaration of results beyond that specified in the academic calendar.
5. On provision of student amenities as may have been promised or required to be provided by the University.
6. Denial of quality education as promised at the time of admission or required to be provided.
7. Non-transparent or unfair evaluation practices.
8. Harassment and victimization of students, including sexual harassment


Resolutions :-

During the Year no Such Major Grievances Were Received. Grievances otherwise Received were forwarded to the vice – Principals for Immediate Redressal. In all such cases prompt action were taken and the matter sorted out. In all cases the aggrieved was informed of the measures taken and checks in the system were introduced to ensure there was no repetition of the same.

Members Present:-

S.No.	Name of the Staff Member	Designation in Committee	Phone Number	Signature
1	Dr.J.N.Suresh Kumar	Chairperson	9849034838	
2	Dr.I.Srikanth	Convener	9949930493	
3	Mr. M. Ramakrishna	Member	9989318436	
4	Mrs.G. Swarupa Rani	Member	9505996955	
5	Mr.Sk.Abdul Saleem	Member	9959545424	
6	Mrs.Y.Prathyusha	Member	6302531609	


CONVENER


PRINCIPAL
NARASARAOPETA INSTITUTE OF
PHARMACEUTICAL SCIENCES
Kotappakonda Road, YELLAMANDA (PO.
NARASARAOPET - 522 601
Guntur (Dt.), A.P



NARASARAOPETA INSTITUTE OF PHARMACEUTICAL SCIENCES

Sponsored by Gayatri Educational Development Society, Narasaraopet.
(Affiliated to JNTUK, Kakinada, Approved by the AICTE & Pharmacy Council of India, New Delhi)
An ISO 9001:2008 Certified Institution

Office of the Principal,

NIPS/ Ombudsman Grievance Committee/2018

Date: 14.06.2018

OFFICE ORDER

As per directive of the AICTE, Ombudsman Redressal committee has been constituted with the following staff in different positions to enquire the nature and extent of the students or parents grievance. The committee can suggest final action to be initiated at the Institution level for the redressal of the same

Members Present:-

S.No.	Name of the Staff Member	Designation in Committee	Phone Number	Signature
1	Dr.J.N.Suresh Kumar	Chairman	9849034838	
2	Dr.I.Srikanth	Convener	9949930493	
3	Mr. M. Ramakrishna	Member	9989318436	
4	Mrs.G. Swarupa Rani	Member	9505996955	
5	Mr.Sk.Abdul Saleem	Member	9959545424	
6	Mrs.Y.Prathyusha	Member	6302531609	

The committee is expected to contribute effectively to dispose the grievances at the earliest.

In case of false/frivolous complaint, the ombudsman may order appropriate action against complaint.

Copy to Chairman, for information
Copy to concerned Members
Copy to Personal file
Copy to all HODs for circulation among staff &
Display in all Notice Board

PRINCIPAL
NARASARAOPETA INSTITUTE OF
PHARMACEUTICAL SCIENCES
Kotappakonda Road, YELLAMANDA (P.O.)
NARASARAOPET - 522 601
Guntur (Dt.). A.P.



NARASARAOPETA INSTITUTE OF PHARMACEUTICAL SCIENCES

Sponsored by Gayatri Educational Development Society, Narasaraopet.
(Affiliated to JNTUK, Kakinada, Approved by the AICTE & Pharmacy Council of India, New Delhi)
An ISO 9001:2008 Certified Institution




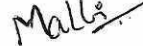


Office of the Principal,

NIPS/ Ombudsman Grievance Committee/2017

Date: 12.6.2017

OFFICE ORDER

As per directive of the AICTE, Ombudsman Redressal committee has been constituted with the following staff in different positions to enquire the nature and extent of the students or parents grievance. The committee can suggest final action to be initiated at the Institution level for the redressal of the same

S.No.	Name of the Staff Member	Designation in Committee	Phone Number	Signature
1	Dr.J.N.Suresh Kumar	Chairman	9849034838	
2	Dr.Chandan Kumar Brahma	Convener	9949930493	
3	Mrs.G. Swarupa Rani	Member	9505996955	
4	Mr.K.Mallikarjuna Reddy	Member	9573537327	
5	Mrs.Y. Ratna kumari	Member	9989259322	
6	Mrs.Y.Prathyusha	Member	6302531609	

The committee is expected to contribute effectively to dispose the grievances at the earliest. In case of false/frivolous complaint, the ombudsman may order appropriate action against complaint.

Copy to Chairman, for information
Copy to concerned Members
Copy to Personal file
Copy to all HODs for circulation among staff &
Display in all Notice Board


PRINCIPAL
PRINCIPAL
NARASARAOPETA INSTITUTE OF
PHARMACEUTICAL SCIENCES
Kotappakonda Road, YELLAMANDA (PO.
NARASARAOPET - 522 001
Guntur (DL), A.P



NARASARAOPETA INSTITUTE OF PHARMACEUTICAL SCIENCES

Sponsored by Gayatri Educational Development Society, Narasaraopet.
(Affiliated to JNTUK, Kakinada, Approved by the AICTE & Pharmacy Council of India, New Delhi)
An ISO 9001:2008 Certified Institution

NIPS/GRC/2017/01

DATE: 20-06-2017

CIRCULAR

All the members of **Ombudsman/Grievance Redressal Committee** are here by informed that there will be a meeting on 22-06-2017(Thursday) at DIC ground floor at 3:00p.m. All the members are requested to attend the meeting without fail.

STAFF MEMBERS

S.No.	Name of the Staff Member	Designation in Committee
1.	Dr.J.N.Suresh Kumar	Chairperson
2.	Dr.Chandan Kumar Brahma	Convener
3.	Mrs.G. Swarupa Rani	Member
4.	Mr.K.Mallikarjuna Reddy	Member
5.	Mrs.Y. Ratna kumari	Member
6.	Mrs.Y.Prathyusha	Member

[Handwritten signatures and initials next to the staff list]
J.N. Suresh Kumar
Dr. Chandan Kumar
Mrs. G. Swarupa Rani
Mr. K. Mallikarjuna Reddy
Mrs. Y. Ratna Kumari
Mrs. Y. Prathyusha

Principal
PRINCIPAL
NARASARAOPETA INSTITUTE OF
PHARMACEUTICAL SCIENCES
Kotappakonda Road, YELLAMANDA (PO.
NARASARAOPET - 522 601
Guntur (Dt.), A.P



MINUTES OF OMBUDSMAN GRIEVANCE REDRESSAL COMMITTEE

Proceeding Ombudsman Grievance Redressal Committee on 23.06.2017 to discuss on the following agenda:

Ombudsman: Sankuri. Rajarao, B.A, B.L, Advocate.

1. Any admission contrary to merit determined in accordance with the declared admission policy of the Institution.
2. Irregularity in the admission process adopted by the Institution.
3. Refusing admission in accordance with the declared admission policy of the Institution.
4. Non-publication of prospectus as specified.
5. Publishing any information in the prospectus, which is false or misleading and not based on facts.
6. Withholding or refusing to return any document in the form of certificates of degree, diploma or any other award or other document deposited with it by a person for the purpose of seeking admission in the Institution, with a view to induce or compel such person to pay any fee or fees in respect of any course or program of study which such person does not intend to pursue.

Resolutions :

During the Year no Such Major Grievances Were Received. Grievances otherwise Received were forwarded to the vice – Principals for Immediate Redressal. In all such cases prompt action were taken and the matter sorted out. In all cases the aggrieved was informed of the measures taken and checks in the system were introduced to ensure there was no repetition of the same.

Members Present:-

S.No.	Name of the Staff Member	Designation in Committee	Phone Number	Signature
1.	Dr.J.N.Suresh Kumar	Chairman	9849034838	
2.	Dr.Chandan Kumar Brahma	Convener	9949930493	
3.	Mrs.G. Swarupa Rani	Member	9505996955	
4.	Mr.K.Mallikarjuna Reddy	Member	9573537327	
5.	Mrs.Y. Ratna kumari	Member	9989259322	
6.	Mrs.Y.Prathyusha	Member	6302531609	


CONVENER


PRINCIPAL
NARASARAOPETA INSTITUTE OF
PHARMACEUTICAL SCIENCES
Koteppakonda Road, YELLAMANDA (PO.
NARASARAOPET - 522 001
Guntur (Dt.), A.P